



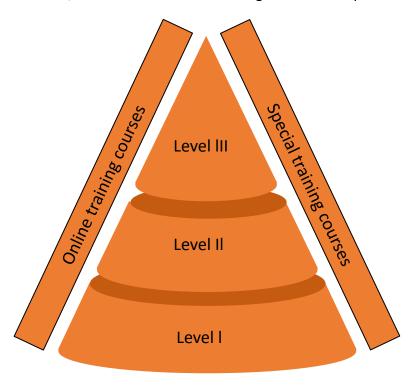
# Terms and Conditions of Doppstadt Umwelttechnik GmbH

for Training Courses of Doppstadt Academy

### 1. Structure of training concept



The training concept is organized on the basis of the "Level" system. With this system it is possible to provide a reliable and sustainable level of knowledge. In addition, there are also online training courses and special training courses on individual topics.



#### 1. Structure of training concept



Level III Experts

The Level III course is designed for experts. Attention here is focused primarily on troubleshooting and optimizing downtimes by implementing an improved and fast diagnostics of faults in line with the mantra "time is money". To be able to participate in a Level III course, individuals must have taken and passed the Level I and Level II courses as well as the online courses for the respective machine.



Level

II

Advanced

The Level II course is for individuals with advanced knowledge. The core skills are addressed in further detail here. In addition, the course focuses, for instance, on topics such as in-depth diagnosis or disassembly / assembly of various components in the different systems. Other components include engines, electrical systems and fluid technology as well as initial troubleshooting. The license is also extended, if necessary, in Level II.

To be able to participate in this course, individuals must have taken and passed the Level I course as well as the online courses for the respective machine. Any participant wanting to take part in a Level III training course must successfully pass this course. This course should be taken again every three (3) years in order to further reinforce the acquired knowledge.

Level I

Basic

The Level I base course focuses on an understanding of the machine and its function as well as operation and handling. Here we concentrate not only on reinforcing the fundamental knowledge of more experienced colleagues but also assisting newcomers to attain the Level I knowledge of colleagues.

Any participant wanting to take part in a Level II training course must successfully pass this course. This course must be taken again every three (3) years in order to further reinforce the acquired knowledge.

## 1. Structure of training concept



Special training courses

The special training courses can always be booked. They are not associated with the Level I-III training courses. In these training courses, a distinction is not made between sales and technology. The only difference made here is between dealers and end customers.

Online training courses

The online training courses must be passed by every participant in order to be able to take part in the Level-based training courses. These training courses focus on the fundamentals in sales, technology and application. There are also training courses in this context, which focus on the basic components and elements of recycling technology. If necessary, this training course will precede the individual courses.

Special features

In certain cases, it is possible that in-person training courses may become online courses that can be attended via internet.

#### 2. Seminar location



The technical seminars will take place in the premises of Doppstadt Calbe GmbH at the location in Calbe. The Academy is located here in Hall 4.

Sales seminars take place in the training premises of Doppstadt Used Center in Wülrath.

Application-related seminars can take place at different locations. The venue is shown separately in the training portal and on the invitation.

End customer training courses can take place at different locations as needed. The venue is shown separately in the training portal and on the invitation.

In the case of online seminars, the training location is shown as online.

#### 3. Registration



The number of participants is limited in all seminars.

Registration applications are taken into account in the order, in which they are received by Doppstadt Umwelttechnik GmbH. The registration for a seminar must be submitted to

Doppstadt Umwelttechnik GmbH Academy Department Steinbrink 4b 42555 Velbert Germany

via the training portal in MyDoppstadt.

The registration must always contain the desired date indicated on the seminar list published by Doppstadt Umwelttechnik GmbH; otherwise the registration application will not be processed. Registrations are generally processed only if they are submitted via the training portal.

#### 4. Confirmation



Doppstadt Umwelttechnik GmbH sends a written invitation with all the necessary details upon successful registration.

No reminder is sent as an email prior to the start of the training course.

Doppstadt Umwelttechnik GmbH reserves the right to cancel the entire course at short notice in writing.

This in no way affects the provisions of Para. 5.

### 5. Number of participants, minimum number of participants, language



Seminars are usually carried out with a maximum number of 8 participants per seminar.

The current number of seats available in the seminar can be seen under course overview in the training portal. As soon as a course is fully booked, all further registration applications are put on the waiting list. Should a participant withdraw, the next applicant on the waiting list will move up.

The seminar will be cancelled if there are not at least three (3) participants registered to take part in the class.

Depending on the group of participants, seminars are held in German or in English.

If another language is required, a simultaneous interpreter can be called in, whereas the costs will be passed on.

### 6. Cancellation, change in location and time/date of seminar



The seminar can be cancelled by the customer in the training portal. In place of the registered person, a substitute with the same level of knowledge can also be registered in the training portal. This person must fulfill the training requirements for the registered course.

A seminar registration can be cancelled in the training portal prior to the receipt of the invoice, at the latest two (2) weeks after registration.

If the cancellation is submitted after the two (2) week cancellation deadline, the applicant will be charged the full participation fee plus the applicable statutory sales tax.

The withdrawal of the seminar registration application/cancellation or designation of a substitute must be made in the training portal.

The time of receipt of the customer's notice/request in the training portal of Doppstadt Umwelttechnik GmbH is decisive for determining whether and to what extent a claim for reimbursement of expenses arises for the benefit of Doppstadt Umwelttechnik GmbH.

### 6. Cancellation, change in location and time/date of seminar



Doppstadt Umwelttechnik GmbH reserves the right to change the location and time or date of the seminars.

Doppstadt Umwelttechnik GmbH is also authorized to cancel a seminar entirely, if less than three persons have registered in a binding manner for a seminar in the form specified under Para. 2 or the seminar registration was later cancelled again and as a result the minimum number of 3 persons is not reached.

The seminar can also be cancelled based on the decision by Doppstadt Umwelttechnik GmbH if it becomes impossible to carry out the seminar due to technical or personal reasons (e.g., illness of the instructor).

In the event that the location or time of the seminar is changed or the decision is reached to cancel the seminar entirely, the customer has no financial claims vis-a-vis Doppstadt Umwelttechnik GmbH. If the participant has already paid the training course fees, he or she will receive a credit or the entitlement to take part at a later date.

There are no further obligations vis-a-vis Doppstadt Umwelttechnik GmbH, especially the reimbursement of costs from work loss or travel expenses.

Doppstadt Umwelttechnik GmbH reserves the right to change program contents or the seminar's schedule. Doppstadt Umwelttechnik GmbH shall inform participants about any such changes.

### 7. Limitation of liability in favor of Doppstadt Umwelttechnik GmbH



Tortious claims or contractual damage claims on part of the customer against Doppstadt Umwelttechnik are excluded.

This exclusion also applies to negligence on part of legal representatives or vicarious agents of Doppstadt Umwelttechnik GmbH.

This limitation of liability does not apply if there is intent or gross negligence nor to injury to life or limb or health.

### 8. Copyrights to seminar documents



Seminar documents may only be used for the customer's personal, private purposes.

Making copies and any other use for business purposes regardless of type, including excerpts, requires the prior written approval of Doppstadt Umwelttechnik GmbH.

All rights to the seminar documents and the software used in this context are reserved by Doppstadt Umwelttechnik GmbH.

Doppstadt Umwelttechnik GmbH will provide seminar participants with a digital download of training documents, which will reflect the current state at the time.

Upon successful completion of the exam, seminar participants shall receive a certificate or a certificate of attendance.

# 9. Right to make changes



Doppstadt Umwelttechnik GmbH reserves the right to constantly adapt seminar contents to customer needs and the current state of technology.

#### 10. Services and costs



Doppstadt Umwelttechnik GmbH charges a fee of € 1000.00 net, not including the applicable statutory sales tax, per each participant for in-person seminars of "Level I / Level II / Level III".

A fee of € 750 is charged for an online seminar on a pro rata basis for "Level training".

€ 350 is charged for participating in an online basic training course.

The fees for courses which are offered as special training courses or prepared specifically for the end customer shall be based on expenditure.

All training course prices can be found in the training course overview prior to booking and apply per person. The costs for special training courses or courses prepared specifically for end customers will be quoted on request.

Other additional services relating to the training course (e.g., booking hotel accommodations, rental car, etc.) must be taken care of and paid for by the participant. Arrangements can be made to pick up participants at the airport for a fee.

The flat-rate fee includes the necessary use of the technical equipment and facilities and board at the business premises of Doppstadt Calbe GmbH. Board includes lunch and conference-typical beverages with pastries. This does not include, however, the claims for reimbursement of expenses set out in Para. 5 in the event of withdrawal of a course registration application/cancellation or non-attendance of the seminar.

Doppstadt Umwelttechnik GmbH offers an "early bird discount" of 10% off the course fee for binding registration applications made and settled up to five (5) months prior to the start of the seminar. When booking more than 50 training days per dealer, the "early bird discount" will be increased to 20% in the following year. This applies only annually though.

#### 11. Services and costs



Doppstadt Umwelttechnik GmbH is expressly not required to reimburse seminar participants for their own expenses, such as travel and food costs incurred outside of the company's premises in conjunction with participating in the seminar. The customer him/herself shall bear the costs for participating in the seminar.

The customer him/herself shall bear the travel expenses incurred for travelling to the respective seminar locations.

Doppstadt Umwelttechnik GmbH also charges a fee of € 500.00 net, not including the applicable statutory sales tax, per first-time participant for the DoppDiagnostic seminars.

The hardware can be purchased for € 450.00 net plus the applicable statutory sales tax. Doppstadt Umwelttechnik GmbH charges € 750.00 net, not including the applicable statutory sales tax, for a 12-month license or a 12-month license renewal.

Doppstadt Umwelttechnik GmbH reserves the right to adjust the prices accordingly in the event of deviations (of any type) from the previously specified description of services.

All prices listed here are net and do not include the applicable statutory sales tax.

### 11. Terms of payment, invoicing



In the event of a booking (Para. 9) or a claim for reimbursement of expenses (Para. 5), Doppstadt Umwelttechnik GmbH will send the customer an invoice that is due for payment within 14 days of receipt without any deduction.

#### Bank details:

BayernLB München, IBAN: DE87 7005 0000 0006 2644 60; BIC: BYLADEMMXXX

Commerzbank Wuppertal, IBAN: DE76 3304 00001 0250 2367 00; BIC: COBADEFFXXX

Sparkasse Velbert, IBAN: DE95 3345 0000 0026 2710 31; BIC: WELADED1VEL Nationalbank Velbert, IBAN: DE17 3602 0030 0000 6863 01; BIC: NBAGDE3E

#### 12. Privacy protection



The customer agrees that his or her personal data may be stored and transmitted, provided that this is necessary for the proper performance of this contractual relationship.

Doppstadt Umwelttechnik GmbH does not pass on or disclose data to third parties.

### 13. Safety instructions



The customer is obligated to comply with the applicable safety and accident prevention instructions while participating in the seminar.

Participants are expected to bring their own complete personal protective gear to the seminar. In the event of failure to comply, the participant will be excluded from the training course while subject to fees.

To ensure data security, participants are expected, when requested in course description, to bring a laptop that is suited for diagnostics and WiFi-capable to every seminar.

### 14. Final provisions, competent court and applicable law



Should any individual provision or any part of any provision be or become void or unenforceable, the validity of the remaining provisions hereof shall in no way be affected.

In such case, the void or unenforceable provision shall be replaced by a relative provision coming as close as possible to the original sense, spirit and purpose of the parties involved. This also applies in case of a loophole.

No changes or amendments to the seminar agreement are valid unless made in writing. This also applies to revoking the requirement for written form.

The contractual and legal relationship between the parties shall be subject to the laws of the Federal Republic of Germany, in the same way they apply to German merchants with registered offices in Germany.

If the seminar participant is a businessperson, a legal entity under public law, a special fund under public law or a person without a general place of jurisdiction in Germany, the exclusive competent court for all legal disputes arising from or in connection with the contractual relationship is Mettmann, Germany.

Doppstadt Umwelttechnik GmbH is authorized to initiate legal proceedings at the legal place of jurisdiction.

#### 15. Contact details



Doppstadt Umwelttechnik GmbH

Academy Department

Steinbrink 13 -D- 42555 Velbert Ph.: +49 2052 889 – 384 Fax: +49 2052 889 - 144

www.doppstadt.com

email: academy@doppstadt.de

As of Dec. 1, 2020